



February 2020

Dear Parents,

The Diocese of Harrisburg has partnered with FACTS Grant and Aid Assessment to conduct the financial aid analysis for our school families this year for the Neumann Scholarships and the St. Joseph York Scholarships. Again this year, families will utilize FACTS Management for both tuition payment plans and financial aid applications.

The FACTS Grant and Aid Assessment program will provide us with excellent information which is then verified with supporting documentation. Again this year, we will utilize an all-online process to apply for financial aid. FACTS' online process securely stores information, guides you step by step through the process, and has an introductory video to help you complete the application.

There are two types of tuition assistance available to families, with only one application needed. The Neumann Scholarship Fund is supported by corporate donors who give to the Neumann Scholarship Foundation through the Educational Incentive Tax Credit (EITC) program. The St. Joseph York Scholarship is funded here at our school through donations given directly to the school. **All families interested in tuition assistance from these funds must complete the application process through FACTS by March 1, 2020.**

Financial Assistance provided from the Neumann Scholarship Fund and St. Joseph York Scholarships are determined by St. Joseph School-York, based on reports from FACTS Grant and Aid Assessment. Families who do not meet the qualifying income brackets for the Neumann Scholarship Fund may still qualify for financial assistance through the St. Joseph York Scholarship Fund.

Families who currently have a FACTS Account with St. Joseph School will continue to use the same login information and password to access the Financial Aid application. If you need assistance with your username information, please send an email to Mrs. Jennifer Danczyk, Administrative Manager, at [danczyk@sjy.org](mailto:danczyk@sjy.org). If you don't remember your password, you can reset the password on your account.

Families who have students at St. Joseph York and York Catholic need to submit only **one** financial aid application. However, for tuition accounts, families will have to set up separate FACTS tuition accounts for both schools, using each school's specific link. The link for SJY is on the homepage of our school website. Contact York Catholic regarding setting up your FACTS account with them.

On the following pages are some helpful points for you to follow to apply for financial aid using this application. If you have any questions, please contact Mrs. Jennifer Danczyk, Administrative Manager.

Sincerely,

*Mrs. Corrinne Eck*

Principal



# Financial Aid Tips

- Click on the FACTS logo on the school website to get started. ([www.sjyschool.com](http://www.sjyschool.com))
- All applications must be completed online with FACTS by March 1, 2020 to be considered for the Neumann Scholarship.
- All applications must be completed online. There are no paper applications available.
- There is a \$35 application fee per family paid via automatic debit from a savings or checking account, or with a credit card.
- FACTS will need copies of the following no later than March 1:
  - Copies of your 2018 Federal tax forms including all tax schedules and copies of 2019 W-2s; **OR**, Copies of your 2019 Federal tax return forms (if complete) – include all schedules.
  - Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

Failure to provide this information to FACTS by March 1 will make your financial aid application incomplete, and you will not be considered for any scholarships.

- All supporting documentation can be uploaded in pdf format online, OR documentation can be securely faxed to 1-866-315-9264, OR documentation copies can be mailed to

FACTS Grant & Aid Assessment  
PO Box 82524  
Lincoln, NE 68501-2524

- **Please be sure to include the applicant ID on all faxed or mailed correspondence. You will be provided with this ID when you submit your online application.**

If you require assistance in completing an online application, we will be happy to assist you in completing the application at our school. Please call the school at 717-755-1797 to set up an appointment.

If you have additional questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-441-4637.

*Applicants who receive scholarship awards from the Neumann Scholarship and/or the St. Joseph Scholarship will be notified by August 2020.*